



STUDENTS WITH DISABILITIES

BAMA Institute complies with the Americans with Disabilities Act of 1990 and is wheelchair accessible.

If you are interested in attending the BAMA Institute but need reasonable accommodation, indicate your disability and needs on your application for enrollment and notify Student Affairs, studentaffairs@bamasf.com. To initiate an academic accommodations request, you may also email the Registrar Department at registrar@bamasf.com. Ideally you will initiate this process prior to your start date.

ACCOMMODATIONS and SUPPORT SERVICES REQUEST

Accommodations are considered on an individual basis and are determined during the student's interview with the Student Disabilities Coordinator. During the interview the student's accommodation needs are discussed within the context of the course requirements and the academic program. Needs will be discussed with the Academic Program Director after establishing eligibility.

Once an accommodations request has been approved, the student will receive a letter detailing which of the requested accommodations can be provided. The instructor will also receive a copy of the letter, however, it is advised the student contacts their instructor directly to confirm arrangements and logistics for exam/classroom accommodations.

If you have questions or concerns about the documentation or accommodation process, please contact the Registrar Department.

Bay Area Medical Academy
Attn: Student Affairs
Mailing Address: 530 Bush Street, Suite 201
Ph: (415) 449-8951 (voice only, no texts)
Fx: (415) 358-8333
email: studentaffairs@bamasf.com

REASONABLE ACCOMMODATION ELIGIBILITY for STUDENTS with DISABILITIES

Because BAMA Institute does not provide Neuro-Educational assessments, it requires the most current and complete documentation from the student's diagnosing/treating clinician or previously attended academic institution. Ideally, this will be a copy of the student's most recent Individualized Education Program from a qualified clinician.

Qualified clinicians are licensed, non-familial, follow established practices in the field, and are most often physicians, licensed psychologists, psychiatrists, Social Workers, or licensed therapists. Documentation must provide accommodation recommendations to support the student's academic experience.



Documentation should contain ALL of the following information:

- Student's name;
- A declaration of the disability being present;
- Name, title, license number, address (or clinic name/logo), and signature of qualifying, diagnosing clinician.

Ideally, the clinician's statement will also include:

- Date of assessment;
- Expected duration of disability (if current limitation is diagnosed as temporary);
- Description of current functional limitations;
- Clinician's recommendations for supportive accommodations.

Please keep in mind, documentation should be written within a reasonable timeframe relative to the disability and submitted at least two weeks prior to your intended start date.

Incomplete information may slow or delay the accommodation approval process. Upon completion of the initial meeting, a formal request for accommodation must be submitted in writing to the school. The initial meeting, formal request, and response from the school must take place prior to the enrollment process.